

# Payroll & Personnel Application ...*Windows Suite*

**ALLIANCE™**  
Information System

## **Payroll – Personnel Application - Windows**

The ALLIANCE™ Payroll & Personnel application meets the demanding requirements of payroll processing head-on. The application yields timely and accurate payrolls, eases the time consuming task of tax reporting, and provides information for effective personnel management.

Utilize this application for management of:

Comprehensive Personnel Data Tracking– Maintains employment statistics for each employee including hire, benefit, review, raise, and termination dates. Provisions are also included for tracking employee accruals including vacation, holiday and sick time.

Simplify Period-end Processing- The application automatically keeps totals for current, monthly, quarterly, and yearly earnings, taxes, deductions, and benefits. Also, eases quarter-end and year-end activities with tax reports and W-2's.

Reporting Suite- Standard Reports include Payroll & Tax Registers, Deduction/Benefit/Tax Register, Payroll Activity Summary, Time Entry and Computed Check Audits, Payroll G/L Distribution Report Regular, Special, & Typed Check Audits, Employee Accrual Register, Payroll Budget Worksheet, W-2 Reporting & Filing.

Software Design- This ALLIANCE™ application is being developed utilizing a three-tiered architecture and object-oriented approach with Visual Basic as the programming language. In addition, the application is ODBC-compliant, which makes it easier to access data and share it with other applications.

This new architecture includes these primary components:

*Multi-tiered.* That is, three tiers for separate management of screens, business rules/logic, and the data;

*Object-oriented.* This design will add efficiencies and reliability by recurrent use of common software functionality from a single location with the software code, rather than duplicating in various locations.

*Relational.* Either the MSDE or SQL Server relational database engine will be used. This will provide the ability to deploy new features with minimal time and expense.

For additional application details and screen examples, please refer to the reverse side of this data sheet.



**Comprehensive Personnel  
Information System**

**End-to-end Payroll  
Processing Audit Trails**

**General Ledger Integration**

**Supports Multi-Company  
Payroll Processing**

**Complete W2, Quarter-  
Year-End Processing**

*...helping you serve your community & customers better than ever!*

## Thorough Personnel Files....

The ALLIANCE™ Payroll & Personnel application details employee files with statistics including hire, benefit, review, raise, termination date and accruals for vacation, holiday and sick time. This example displays depth of information retained on each employee!

**Employees** User: Support (AMD)

Employee # 40533038 SSN 40533038

Employee Name Employee, Aaron E

First Name Aaron Middle E Last Employee

Address 819 E Holiday Lake Road

City AnyTown State US Zip 12345-6789

Status Inactive Gender Male

Phone Number (000) 000-0000 Extension

Type Part Time Hourly Pay Frequency Bi-Weekly

Grade & Step (None) Uses Pension Plan

Hourly Rate \$6.0000 Overtime Rate \$0.0000

Salary Amount \$0.00

Tax Authority	Tax Code	Dependents	Withhold	Exempt	UI Exempt	Withd Amount	Add %	Withholding Order
Federal	FMC Medicare Withhold	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	0	1
Federal	FSN Single Federal With	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	0	2
Federal	FSS Social Security With	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	0	3
Local	LRE Resident Local Tax	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	0	4
State	SIN Indiana State Tax With	0	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$0.00	0	5

Any Town  
Computed Check Audit

Payroll Year 2004 Open  
Department Code Range All Departments  
Employee Name Range All Employees  
Print Regular Checks Regular Check Type All  
Print Special Checks Special Check Type All  
Print Department And Report Totals Only  
Page Break Between Departments

Employee	Wage Date	Earnings Code	Department	Position	Shift	Hours	Pay Rate	Taxable Gross	Amount	YTD Amount
21503176	Employee, Dennis S		Department 911		911 Surcharge					
	Check Detail	12/22/00	REG	911	DSP	0.00	\$14.2008	\$1,229.79		
	Check Gross Amount							\$1,229.79		\$17,369.06
	Pre-Tax Deduction							\$25.50		\$153.00
	Pre-Tax Deduction							\$25.50		\$255.80
	Federal Withholding							\$82.87		\$1,225.90
	Social Security							\$73.39		\$1,054.64
	Medicare							\$17.16		\$246.82
	State Withholding							\$40.25		\$578.25
	Local Withholding							\$11.84		\$170.12
	Deduction							\$0.00		\$82.32
	Deduction							\$36.89		\$521.03
	Check Net Amount							\$821.31		\$13,151.28
	Employer Taxes									
	Social Security Burden							\$1,183.71		\$73.39
	Medicare Burden							\$1,183.71		\$17.16
										\$246.82
40573076	Employee, Donald R		Department 911		911 Surcharge					
	Check Detail	12/22/00	REG	911	DSP	0.00	\$14.2008	\$1,229.79		

Allocation of expenses to different areas or departments or funds handled easily with automatic distributions. Also, print a variety of reports that provides the opportunity to audit payroll entries prior to processing.

## Experience & Commitment...

Local government experience, dating back to 1977, provides United Systems with a unique perspective on your needs. This understanding, coupled with the skills of our multi-disciplined technical staff, enable us to provide solutions and services that address your operation's distinct requirements.

United Systems welcomes the opportunity to undertake full responsibility for the success of your entire system implementation--hardware, software, and all related services!

Let us help you serve your community and citizens better than ever. The strategy is clear--choose United Systems' ALLIANCE™ Information System and plan for success. Call **1-800-455-3293** for additional information or an on-site demonstration....call today!

## Specific Application Features:

- ✓ Accommodates single- or multi-company payroll processing
- ✓ Allows for salaried or hourly payroll systems
- ✓ Handles pay frequency options including weekly, bi-weekly, semi-monthly, quarterly & annually
- ✓ Provides time entry process with defaults for quick processing
- ✓ Time entry options include wage date, department, position, and shift
- ✓ Interfaces with electronic time clocks for efficient employee timekeeping
- ✓ Allows for the entry of special one-time deductions during standard time entry
- ✓ User definable wage rates, pre-tax & after-tax deductions, and benefits
- ✓ Maintains up-to-date Earned Income Credits (EIC) & year-end totals
- ✓ Handles standard or average-rate methods of computing overtime
- ✓ Calculates and prints payroll earnings, taxes, deductions and benefits
- ✓ Supports ACH Direct Deposits for payroll earnings
- ✓ Example check routine available for calculating hypothetical payroll scenarios
- ✓ Processes regular, special, & typed checks
- ✓ During check processing, prints liability checks (i.e. tax withholdings) or creates AP vouchers automatically
- ✓ Totals current, monthly, quarterly, and yearly earnings, taxes, deductions, and benefits
- ✓ Eases quarter-end and year-end activities with tax reports and W-2's
- ✓ Allows multiple payroll years to be "open" making year-end activities more flexible
- ✓ Interfaces General Ledger by department or fund in transferring payroll expenses
- ✓ Maintains complete employee profiles
- ✓ Categorizes employees by positions, departments, job grades, management groups, and occupational classification
- ✓ Provides inquiry routines for quick access to current and historical employee data
- ✓ Tracks employee accruals, by days or hours, for vacation, holiday, sick day & worker's compensation
- ✓ Maintains employment statistics for each employee including hire, benefit, review, raise, and termination dates
- ✓ Extensive audit trails furnished with on-line inquiries and hardcopy reports
- ✓ Custom reporting via MS Access 2000
- ✓ Interfaces the ALLIANCE™ General Ledger application